Course Title: Leadership Skills and Techniques
Course #: 4001
Duration: 3 Days
Delivery Method: Instructor-led live classroom
Alternative Delivery Methods: Instructor-led online (synchronous)

1. What business or organizational need does this course address?

What are the essential traits and behaviors of leaders and how can they be honed throughout your career? Skills like engaging, motivating, coaching, and enhancing performance are integral to the success of all leaders. As the first step to seeking out opportunities for growth, you will learn about and assess your own leadership style. Through exercises and discussions, you will gain the skills and techniques to identify and address conflict areas before they escalate.

2. Who should attend?

This course is designed for managers, supervisors, team leaders, and individuals who want to develop high-performance leadership competencies.

3. What will I learn how to do in this course?

- Analyze the benefits of different leadership styles and values
- Use leadership approaches that foster individual motivation and engagement
- Analyze strategies for building cohesive and effective functional teams
- Analyze techniques for enhancing the performance of individuals on your team
- Use techniques to promote resilience during changing circumstances
- Apply conflict resolution approaches to challenging workplace situations

4. What kinds of activities are included in this course?

Facilitated discussion, lecture, and individual and group exercises

5. Are there prerequisites for this course?

Suggested:
6. Do I have to complete any prework for the course?

There is no prework required for this course.

7. Is this course applicable toward a professional certification?

This course applies toward the DoD FM Certification Program.

8. Does this course count for credit toward a Management Concepts Certificate Program?

This is a core course in the following program(s):

- Leadership Certificate Program (MLDP)
- Leadership Certificate Program

This is an elective course in the following program(s):

- Business Analysis and Requirements Management Master Track
- Project Management Master Track
- FFMCP Financial Management Master Track
- Agile in Government Master Track
- FFMCP Accounting Master Track
- FFMCP Auditing Master Track
- FFMCP Budgeting Master Track
- Program Management Certificate Program

9. What credits do I earn by completing this course?

The following credits are available for this course:

- NASBA CPEs: 24
- NASBA Field of Study: Personal Development
- NASBA Level: Basic
- CEUs: 1.9
10. What course(s) do you recommend after I complete this course?

No Information Available.